

6:00 p.m., CLOSED SESSION  
7:00 p.m., REGULAR SESSION

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, California

Agenda  
Regular Meeting  
Board of Education

6:00 p.m., Tuesday, September 28, 2004  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Mrs. Carol Downey, President, in accordance with Government Code Sections 54950 et. seq., and Education Code Sections 35140 et seq., is to be held at 6:00 p.m., Tuesday, September 28, 2004 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

Call to Order \_\_\_\_\_ Time: \_\_\_\_\_

**CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at \_\_\_\_\_ p.m.

**Page(s)**

1. Public Employment per Personnel Report
2. Public Employment Discipline/Dismissal/Release
3. Conference with labor negotiators Dennis M. Smith, Superintendent; Tim VanEck, Assistant Superintendent, Personnel Services; and Don Trigg, Assistant Superintendent, Administrative Services
  - a. CSEA
  - b. APLE

**50 - 68**

**REGULAR SESSION**

Reconvene to Regular Session at \_\_\_\_\_ p.m.

**PLEDGE OF ALLEGIANCE** – Karin Freeman

**ROLL CALL**

Members Present	_____
Members Absent	_____
Late Arrivals	_____
Early Departures	_____

**PUBLIC COMMENT ANNOUNCEMENT**

Those audience members wishing to address the board during the Public Comment segment of the agenda are reminded to fill out a public comment form and turn it in prior to the board holding Public Comment. The board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment. Forms are available at the staff desk. A maximum of thirty (30) minutes is set aside for public comment at each meeting; speakers are allowed a maximum of five minutes to address the board on any item(s) within the board's jurisdiction.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the PYLUSD District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

**MINUTES**

It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Regular Meeting of September 14, 2004.

Action \_\_\_\_\_  
 Votes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

**SPECIAL PUBLIC HEARING** - A special public hearing will be held regarding the certification of assurance for fiscal year 2004-2005 regarding the availability of students' textbooks and instructional materials. (Consent Calendar Item #29)

Action \_\_\_\_\_  
 Votes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

**RECOGNITION/PRESENTATIONS** – An opportunity to honor students, employees, and community members for outstanding achievement. Information regarding district events is also available at each meeting.

1. Don Schaffer – 2004 National Activities Director of the Year
2. 2004 Blue Ribbon Schools
  - Brookhaven Elementary School
  - Bernardo Yorba Middle School

**COMMUNICATIONS** – Documents addressed to board members which relate to the district or public education are submitted as official communications to the district.

Those communiqués which are to be submitted as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, OCSBA, etc., letters or reports from other public agencies; letters or reports from legislators; or letter or reports from district schools or staff.

Communiques which are deemed to be irrelevant or inappropriate include items such as notices of advertisement for products or services or notices of meetings.

**PUBLIC COMMENT** – An opportunity for the public to provide input to the Board of Education. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered by indicating such on the Request for Public Comment form. If you choose to speak when an item is before the board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

**STUDENT BOARD REPORT** – An opportunity for the student board representative to provide a report of activities and events occurring at the district's high schools.

**SUPERINTENDENT'S REPORT** – An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

### **APPROVAL OF AGENDA**

Approve the September 28, 2004 Board of Education agenda as recommended by the Superintendent.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

### **CONSENT CALENDAR**

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the board under separate cover.

#### **Page(s)**

1. Approve/ratify purchase orders in the following amounts: **(2004/05)**  
General Fund (01), \$1,043,928.19; Adult Education Fund (11), \$1,677.67; Child Development Fund (12), \$4,600.00; Cafeteria (13), \$117,522.72; Deferred Maintenance (14), \$14,122.51; Building Fund (Measure Y Bond Funds) (21), \$386,519.64; Building Fund – GOB Proceeds B (22), \$222,109.60; Capital Facilities Fund (25), \$57,224.00; School Facility (Sub Fund 3539) (39), \$70,648.43; Insurance Property Loss Fund (70), \$217,739.63; Insurance Comp. Liab. Fund (82), \$354,476.37. 1
2. Approve warrant listings and payroll register in the following amounts: Warrant Registers #692501-699121 and #515713 – 515813; current year expenditures (August 29, 2004 through September 11, 2004), \$3,585,394.09; prior year expenditures (2003-2004), \$224,386.26 and payroll register 2A and 2B \$2,599,917.78. 2
3. Adopt Resolution No. 8 identifying the actual appropriations limit for 2003-2004 and establishing estimated appropriations limit for 2004-2005. 5
4. Approve contractor for Open Field Service Agreement. 7

**CONSENT CALENDAR**, cont.

5. Approve extension of the agreement with Objective Data Storage for maintenance service and telephone support of the LaserWare Software and the optical disk drive through June 30, 2005. 8
6. Authorize the purchase of office furniture and modular systems utilizing Santa Ana Unified School District Bid No 3-04 for Furnishing of Classroom and Office Furniture Equipment through October 31, 2005. 9
7. Declare the 254 student desks surplus property, approve disposal by public auction, and any desks not acceptable for auction disposed of by the most economical means. 10
8. Accept as complete the project(s) listed and authorize filing Notice(s) of Completion. 11
9. Award Bid No. 205-4, Digital Xerographic Equipment Full Service Agreement to \_\_\_\_\_, and approve agreement. 12
10. Approve agreement with Marsh Risk & Insurance Services for safety and ergonomic training for district employees effective October 1, 2004 to June 30, 2005. 13
11. Approve Change Order No. 2 to Purchase Order No. 401178 Bid No. 203-65 to T.B. Penick & Sons for Concrete work at Esperanza High School Modernization Portion I, Project No. ESP-9223. 14
12. Approve Change Order No. 3 to Purchase Order No. 408146, Bid No. 204-19 to Sanders Construction Services for Wagner Elementary School, Project No. WAG-9218. 15
13. Approve Change Order No. 4 to Purchase Order No. 408140, Bid No. 204-17 to Sanders Construction Services for Morse Elementary School, Project No. MRS-9211. 16
14. Approve substitution of subcontractor for underground utilities to J's Pipeline to Bid No. 204-50, Lakeview Elementary School – New Construction. Project No. LKV-9516. 17
15. Approve substitution of subcontractor for underground utilities to McGuire Contracting to Bid No. 204-50, Lakeview Elementary School – New Construction. Project No. LKV-9516. 18
16. Approve Amendment No. 4 to LPA, Inc. contract (P.O. No. 308941) for additional services at Rio Vista Elementary School. Project No. RV-9212. 19
17. Approve Architectural Services Agreement with Higginson + Cartozian Architects, Inc. for the Valencia High School Girls Locker Room, Classrooms and Restroom. Project No. VHS-9573. Contract period of September 28, 2004 through September 28, 2005. 20

**CONSENT CALENDAR**, cont.

18. Approve Architectural Services Agreement to MVE Institutional, Inc., for architectural services for the El Camino High School Modernization project. Project No. ELC-9221. Contract period of September 28, 2004 through December 31, 2006. **21**
19. Approve Architectural Services Agreement to MVE Institutional, Inc., for architectural services for the Tuffree Middle School Modernization project. Project No. TUF-9201-4. Contract period of September 28, 2004 through December 31, 2006. **22**
20. Approve Architectural Services Agreement to MVE Institutional, Inc., for architectural services for the Yorba Linda Middle School Modernization project. Project No. YLM-9203-5. Contract period of September 28, 2004 through December 31, 2006. **23**
21. Approve Architectural Services Agreement to WLC Architects, for architectural services for the Tynes Elementary School Modernization project. Project No. TYN-9225. Contract period of September 28, 2004 through December 31, 2006. **24**
22. Approve Architectural Services Agreement to WLC Architects, for architectural services for the Woodsboro Elementary School Modernization project. Project No. WDS-9226. Contract period of September 28, 2004 through December 31, 2006. **25**
23. Approve Architectural Services Agreement to tBP Architecture, Inc., for architectural services for the El Dorado High School Performing Arts Theatre project. Project No. ELD-9560. Contract period of September 28, 2004 through December 31, 2006. **26**
24. Approve Reimbursement Agreement with the City of Yorba Linda for removal of the above ground power lines at the Yorba Linda High School Site. Project No. YLH-9606. **27**
25. Adopt Resolution No. 9 authorizing the use of the Santa Maria-Bonita School District Award Bid No. 07-03/04 Item 320 for the manufacture, building supply, building components and building additives. Contract has an expiration date of May 14<sup>th</sup> 2008. **28**
26. Approve Joint Check Agreement for all subcontractors and vendors at the Valencia High School Modernization project under the General Contractor, Morillo Construction. Project No. VHS-9224. **30**
27. Approve Independent Contractor Agreements – Educational Services - as listed in accordance with Board Policy No. 4124, Retention of Consultants. **31**
28. Approve special education master contracts, individual service contracts and related services for the 2004/2005 school year. (Individual contracts on file) **33**
29. Adopt Resolution No. 7 and certify that the Placentia-Yorba Linda Unified School District has complied with Education Code 60252 and 60119 (c). **35**

**CONSENT CALENDAR**, cont.

- 30. Approve Agreement for Participation—Inside the Outdoors Field Program – Public Schools 2004-2005 with the Orange County Department of Education. 38
- 31. Approve Agreement for Participation—Inside the Outdoors School Program – Public Schools 2004-2005 with the Orange County Department of Education. 39
- 32. Approve Agreement for Use of Resident Outdoor Science School Facilities, Supplies, Equipment, and Services – Public School Districts 2004-2005 with the Orange County Department of Education. 40
- 33. Approve program agreement with Ocean Institute for Linda Vista Elementary School for field trip June 3, 2005 to Dana Point, California. 41
- 34. Approve extended field trips as listed in accordance with Board Policy No. 6153, Field Trips. 42
- 35. Accept gifts as listed, such action being in compliance with Education Code Section 35273, and direct the Superintendent to send letters of appreciation. 49
- 36. Approve Classified Personnel Report. 50
- 37. Approve Certificated Personnel Report. 60

Approve the above listed recommendations.

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

**GENERAL FUNCTIONS**

- 1. Approve agreement between the City of Placentia and the Placentia-Yorba Linda Unified School District for provision of two School Resource Officers from August 1, 2004 to June 30, 2005. 69

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

**BUSINESS AND FINANCIAL**

- 1. Approve Reimbursement Agreement to the City of Yorba Linda for construction of Joint Use Parking Lot improvements at Bryant Ranch Park and Bryant Ranch Elementary School. Project No. BR-9601. 70

Action \_\_\_\_\_

Motion \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Second \_\_\_\_\_

**BOARD REPORT**

1. Conferences, workshops, and meetings
2. School visitations and activities
3. CSBA and/or OCSBA activities
4. Adjunct assignment reports

Any other topics will be discussed at the agenda item(s).

**ADJOURNMENT**

**Time:** \_\_\_\_\_

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**NEXT SCHEDULED MEETING**

October 12, 2004